
Subject: Mid-Certification Appointments for Infants

Effective Date: October 1, 2004

Revised from:

Policy: To ensure that quality of care is not diminished for infants initially certified before 6 months of age, a mid-certification appointment must be scheduled for sometime between 5 ½ months and 10 months of age.

WIC benefits shall not be denied if the mid-certification appointment is missed.

Reference: CFR §246.7(g)

Procedure:

1. For infants initially certified before 6 months of age, schedule a mid-certification appointment approximately midpoint between the initial certification and the infant's first birthday.
2. This appointment must be held when the infant is between 5 ½ months and 10 months of age.
3. It is not necessary to obtain identity, residency, and financial information at mid-certification (unless there is a change in income).
4. Assess the health/medical data and diet information changes, as well as provide nutrition education.
5. If the mid-certification appointment is missed:
 - a. WIC benefits shall not be denied.
 - b. Local staff can decide whether the mid-certification appointment needs to be rescheduled based on factors such as appointment availability and client risk.